



**SUMMERSIDE RESIDENTS ASSOCIATION  
ANNUAL GENERAL MEETING**

**Thursday, October 6, 2021 @ 7:00 PM**

**Via Zoom**

**Meeting Minutes**

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1. Barry Burns introduced himself, President of the Summerside Residents Association, and explained that two meetings would be held. The first would be the official Annual General Meeting which involves approving last year's minutes, reviewing the audited financial statements, the election of Residents to the Board of Directors, and appointment of the Auditor for 2021. The second one would be held after, where there would be an update given about Lake Summerside and the Residents Association. Questions that were pre-submitted during the online meeting registration process would be answered, and time permitting, the floor would then be open to other questions. If time did not allow all questions to be answered, it was stated that questions could be submitted to Darryl Marchuk, General Manager of the SSRA in the coming days.
2. The Chairman called the meeting to order at **7:05 p.m.**
3. The Chairman introduced the Summerside Resident Directors; Marc Chalifoux (secretary), Amanda Kraayenbrink (Treasurer), Rhonda Navratil, Rob Pangrass, Denise Stefanic, Amber Lee, and Lara Suriyakumaran. Kathy Ly and Arshad Ali were noted as absent.
4. The Chairman explained that tonight's meeting is being held virtually due to the current circumstances of the Covid-19 pandemic. During the Annual General Meeting held last year on September 24th, 2020, it was approved by special resolution to amend the Summerside Residents Association bylaws to include a provision for hosting future member meetings through a virtual platform, as required. The Board of Director's felt the virtual platform to be the safest option for this year's Annual General Meeting. Instructions for asking questions, and the voting process using the 'Zoom Polls' feature were also explained.
5. The Chairman asked Marc Chalifoux to act as Secretary of the meeting, and Amanda Kraayenbrink to act as Scrutineer for the meeting.
6. The Chairman stated that unless otherwise specified, all items to be approved by the Voting Members are by way of ordinary resolution, which requires at least 50% of the Voting Members present in person or by proxy, voting in favor. The Chairman explained that the voting process would be conducted using the the 'Zoom Polls' feature, and participation in each motion and vote was encouraged.
7. The Chairman asked for a motion dispensing with reading of the Notice calling the meeting. Marc Chalifoux so moved. Denise Stefanic seconded the motion. There were 45 votes 'For' and 0 'Against'. The Chairman declared the motion carried.
8. The Chairman asked the Secretary to provide proper proof of mailing of the Notice of the Meeting to the Members. The Secretary confirmed that he had proof of notice, which included notice via email and mail as needed. The Secretary also noted he had proof of email and mail as needed, for notice of the change of the meeting from in person to virtual. The Chairman then asked that it be filed in the Minute Book along with the Minutes of this meeting.
9. The Chairman then stated that pursuant to the Association's articles, the lesser of twenty (20) Voting Members or ten percent (10%) of the Voting Members either personally present or represented by proxy constitutes a quorum, and that at least 20 Voting Members would constitute a quorum. For this meeting, at least 20 Voting Members will be required and "personally present" shall mean in attendance virtually at this Zoom meeting. The Chairman asked the Scrutineer for her report. The Scrutineer reported that there were 2 Brookfield votes in respect of lots registered in the name of Brookfield, 45 Voting Members represented in person, and 32 represented by proxy for a total of 79 votes.
10. The Chairman declared the meeting to be duly called and properly constituted for business.

11. The Chairman proposed that the Members approve the Minutes of the Annual General Meeting held on September 24, 2020 which was available for review in the 2021 AGM Package. Rhonda Navratil motioned to approve the Minutes of the Annual General Meeting held on September 24th, 2020. Amber Lee seconded the motion. There were 43 votes 'For' and 0 'Against'. The Chairman declared the motion carried.
12. The Chairman asked for a motion to dispense with reading of the Directors' Report dated September 14<sup>th</sup>, 2021 which was available for review in the 2021 AGM Package. Lara Suriyakumaran moved that the reading of the Director's Report be dispensed with. Marc Chalifoux seconded the motion. There were 44 votes 'For' and 0 'Against'. The Chairman declared the motion carried.
13. The Chairman then proposed to receive, as information, the Auditor's Report and Financial Statements of the Association for the year ended December 31, 2020. Amanda Kraayenbrink then reviewed the Financial Statements and answered related questions.
14. The Chairman indicated that the next item of business was the election of Directors. The SSRA is authorized to have a minimum of three (3) Directors and a maximum of ten (10) Directors on the Board. It has been proposed by the Board that the SSRA establish ten (10) as the number of Directors to be elected to serve staggered two-year terms until the next Annual General Meeting. This is consistent with the 'Directors Section', starting on page ten of the Articles of Association. The Chairman asked for a motion to this effect. Rob Pangrass moved that up to ten (10) Directors be elected to serve staggered 2-year terms until the next Annual General Meeting of the Association. Amber Lee seconded the motion. There were 76 votes 'For' including 32 proxy votes, and 0 'Against'. The Chairman declared the motion carried.
15. The Chairman explained that, according to the current SSRA Articles of Association, the Board of Directors are elected for a two-year term. As elected on September 24th, 2020, the following persons are the current Resident Directors of the Company who are entering their second year of term:
  - Marc Chalifoux
  - Rob Pangrass
  - Amanda Kraayenbrink
  - Lara Suriyakumaran
  - Barry Burns
16. The Chairman announced the following persons are current Resident Directors who are running for re-election
  - Arshad Ali
  - Amber Lee
  - Denise Stefanic
17. The Chairman announced the following members in good standing have indicated an interest in being nominated as Directors of the SSRA, to hold office until their term expires or until their successors are elected or appointed, for the 5 vacant Director positions:
  - Samson Abu
  - Jessie Apland
  - Sacha Aziz
  - Ryan Devlin
  - Mike Green
  - Chelsea Lawrie
  - Wendy Lehman
  - Dan Lemoine
  - Balraj Mann
  - Motiur Rahman
  - Alexander Rimbey
  - Rob Wyatt
18. The Chairman asked if there were any further nominations. There was none. The Chairman then asked for a motion that nominations be closed. Rhonda Navratil moved that the nominations for Directors be closed. Rob Pangrass seconded the motion. There were 45 votes 'For' and 0 'Against'. The Chairman declared the motion carried.
19. The Chairman then asked the nominees to introduce themselves and give a quick explanation as to why they would like to serve on the board.
20. The Chairman stated that the nomination of Directors requires an election, as fifteen (15) persons have been nominated and only five (5) Resident Directors are required. The vote was then moved to a ballot – each voting member in attendance of the AGM was

asked to vote over Zoom Poll. The Chairman went over the voting instructions with the Members, noting that the number of individual votes for each candidate would not be shared as per standard practice from previous years. The results of the election results via 'Zoom Polls' was presented to the scrutineer who privately tallied the votes, including those from proxies submitted. The Scrutineer then notified the Chairman of the results. The Chairman then declared that Denise Stefanic, Ryan Devlin, Amber Lee, Rob Wyatt, and Balraj Mann had received the most votes to be elected to serve on the Summerside Residents Association Board of Directors.

21. The Chairman asked for a motion to appoint as Directors, the persons elected. Lara Suriyakumaran moved that the residents elected be appointed as Directors of the Association, to hold office for a two-year term or until their successors are elected and appointed. Marc Chalifoux seconded the motion. There were 43 votes 'For' and 1 'Against'. The Chairman declared the motion carried.
22. The Chairman congratulated the new Directors and reminded them that there would be a post-AGM Board Meeting immediately following the Q&A portion of the AGM.
23. The Chairman then stated that the next item on the Agenda was the appointment of the Auditor. The Chairman asked for a motion that the Board of Directors appoint BDO Canada as Auditor for the fiscal period ending December 31, 2021, and that the Directors be authorized to fix remuneration. Lara Suriyakumaran so moved. Rob Pangrass seconded the motion. There were 73 votes 'For' including 32 proxy votes, and 0 'Against'. The Chairman declared the motion carried.
24. The Chairman then asked if there was any further business to transact at the Annual General Meeting of the Association. There was none.
25. The Chairman then asked for a motion to terminate the meeting. Marc Chalifoux moved that the meeting be terminated. Amanda Kraayenbrink seconded the motion. There were 43 votes 'For' and 1 'Against'. The Chairman declared the motion carried.
26. The Chairman declared the motion carried, and the meeting adjourned at 8:53 p.m.



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Marc Chalifoux, Secretary