



SSRA Architectural Change Request Form

Date Received (Office Use): _____ Member Name: _____

Property Address: _____

Phone: _____ Email: _____

Project Type (check all that apply):

- ☐ Patio Deck Cover
- ☐ Gazebo – Hard Shell
- ☐ Artificial Grass
- ☐ Other: _____

Description of Proposed Change:

SSRA Requirements (attach):

- ☐ Working drawings (3/16" or 1/8" scale)
- ☐ Two copies of plot plan at 1:300 scale (Stantec)
- ☐ Material and colour samples (if requested)
- ☐ Brookfield forms (if applicable)

City of Edmonton Requirements:

- ☐ Confirmed if a Development/Building Permit is required
- ☐ Copy of approved City permit (if applicable)

File Attachments (electronic submissions only):

Attach Working Drawings , Attach Plot Plan, Attach Material Samples

Acknowledgement:

I understand that SSRA approval is separate from City of Edmonton approval. No work will begin until I have received written approval from both bodies. **Submit to:** reception@lakesummerside.ca

Signature: _____ Date: _____